

Class Teacher

Qualifications:

Essential

- A recognised Waldorf Teacher Training certificate
- Some teaching experience

Desirable

- 2 or more years experience teaching in a Waldorf Teaching environment.
- 2 or more years experience teaching large classes in any School environment.
- Experience and understanding of Steiner Waldorf Schools, how they work and what they strive to achieve.
- Particular qualifications in any subject would be a significant advantage.

Job Description

- The Class Teacher has primary responsibility for the academic, social and pastoral welfare of his/her Class and responds to the needs of the individual as well as those of the group as a whole
- Nurture the healthy development of the children's physical, social and cognitive capacities, ensure good work and study habits are developed, and maintain good discipline in the class so that learning can take place.
- Responsible for adequate preparation and planning of all Main Lessons and subject work, and for adequate record-keeping of these preparations
- Ensure effective monitoring and evaluation of activities and child development and for adequate record-keeping of the progress of the children
- Mark and evaluate pupil's work and write yearly pupil reports for parents and collate them with subject teachers' reports.
- Gives attention and care to the physical environment of own Class
- Available for parents to discuss individual children's progress and development at regular times during the school term.
- Conducts home visits at least once per year
- Responsible for a Class parents' evening/ afternoon at least once per term
- Works co-operatively at all times with Class teaching colleagues, with subject teachers, kindergarten teachers, Learning assistants, therapists, school doctor, administrative staff and any other staff and volunteer helpers as appropriate, and give support, advice and training where necessary
- Supports, prepares and actively participate in school assemblies and festivals, by co-operating with subject teachers if necessary, preparing children's work, communicating and organising the logistical aspects
- Implements and review the School curriculum and attend to any meetings for this purpose
- Organises class trips and excursions in line with the needs of the Curriculum and with the School Outings and trips policy.
- Has a good understanding of the School' policies and procedures and ensure adherence of Statutory obligations (e.g. Health & Safety)
- Responsible for ordering and purchasing supplies for their Class within an agreed budget
- Works with the School' SENCO and is familiar with IEP procedures
- Attends the weekly Class teachers meeting and, after the first year of teaching at the School, the College meetings as well as pre or post term workdays and other meetings essential to the work
- Accepts regular visits from advisors into their Class and shares the outcome with the teachers meeting and College
- At all times, Class Teachers are obliged to respect professional confidentiality with regards to information about children, parents and other Teachers and staff at the School

- Class Teachers may be required to teach up to 30 sessions per week to own or other classes.
- Share responsibility for supervision of all pupils during non-class hours within the school day.
- Undertakes break duties as required
- Covers for absent colleagues as required
- On site at school between the hours of 8am 4pm Monday to Friday
- Liaises with other agencies e.g. SSWF, Social Services, LEA, Ofsted, DoE and other Schools when required
- Committed to the development of the School
- Committed to continuing professional development for themselves and others through attendance at conferences, study and INSET days, observing in colleagues' classrooms or hosting students or other observers

Person Specification

- Have a commitment to a deepening understanding of Anthroposophy and the principle of Waldorf Education
- Prepared to ask for and receive assistance from a more experienced colleague or a specialist teacher in those areas of the children's work in which he/she is less qualified
- Prepared to attend training courses in First Aid, SEN, Child protection etc. as deemed necessary to work with children
- To have a working knowledge of Health & Safety regulations
- To have an understanding of the ways in which educational settings can enhance and support the development of equal opportunities for people from all groups in our society, particularly race and gender.
- Ability to sympathise with and relate to children of all stages of development
- Ability to observe and study children's behaviour and to creatively adapt teaching approaches to this.
- Ability to recognise and set down appropriate boundaries of behaviour and discipline in the Classroom so that high standards and good habits are maintained.
- Commitment to overall self-development and particularly teaching development. Ability to be open to comment and constructive criticism on ones own work.
- Ability to be organised and systematic about ones own work load; prioritise and, where appropriate, delegate tasks.
- Ability to work on own initiative and as part of a team, recognising each member's individualities while also showing willingness to compromise and adapt according to the demands of the situation.
- Ability to be flexible and co-operative under pressure of time and the multifarious demands of School life.
- Committed to safeguarding and promoting the welfare of children and young people.