



Policy on photography

St Paul's Steiner School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

This policy sets out to provide a clear set of guidelines which will balance wishes to record events in the life of the school and its pupils while protecting the rights of individuals.

- The school is aware of the issues regarding inappropriate use of images of children through a variety of media.
- The school is clear in its duty to protect children.
- The school supports the use of photographic images to promote the school through a variety of media.
- The school will respect copyright issues.

All parents will sign a consent form, upon admission to the school, to give full permission (or withhold such permission) for use by the school of photographs of their children in school publications, promotion and educational activities. All such photographs will be depicted in context. The school will ensure that specific written consent is gained whenever required.

Photographic, video or other recording of indoor or outdoor school events is not permitted. These include plays, concerts, festivals etc. The school will endeavor to have an invited school photographer to each event.

Although parents will bring mobile phones onto the premises, it must be understood that these should not be used for the purpose of taking photographs.

During school trips children are not allowed to bring their own cameras. The class teacher will organise for photos to be taken during the trip with the school's camera.

The Kindergarten Teachers will take photos of the children with the school camera, as part of their EYFS scoring process.

A copy of school photographs and other recordings, taken by teachers or invited personnel, on behalf of the teacher, will be archived centrally. No photos will be left on the school's camera memory. Such photographs will be made available to parents and carers on request. Yearly school and class photos will be made available for a charge.

Written permission will be gained before use, of any named photographic image currently held by the school, for publications outside the school. With this in mind we ask all parents not to post photos and/or videos of other people's children on websites or social networks without the expressed permission of the parents of the child/ren in the photo/video.